

**NORTH WILDWOOD BOARD OF EDUCATION  
REGULAR MEETING  
MONDAY, AUGUST 26, 2013  
6:00 P.M.  
MINUTES**

A. Call to Order: Mr. MacDonald called the meeting to order at 6:00 pm.

B. Roll Call:

**PRESENT**

Michael Brown, Sr.  
Scott McCracken  
Shannon Feltwell  
Laura Stefankiewicz  
Gerald Flanagan  
David C. MacDonald

**ABSENT**

James Perloff  
Charles Burns  
Ronald Golden  
Via Zampirri

**Also in Attendance**

Michael Buccialia, Superintendent  
John Hansen, Board Secretary/School Business Administrator

C. Flag Salute: Mr. MacDonald lead the salute to the flag.

D. Open Public Meetings Law: Mr. Hansen read the following:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Published in the Press of Atlantic City on January 11, 2013 and posted on the Municipal Clerk's Office bulletin board and published in the Wildwood Leader on January 17, 2013.

E. Approval of transfer of funds: August 6, 2013

FROM:

4-11-000-230-530-00-0000	Communications/Telephone	<\$ 9,000>
4-11-000-252-600-00-0000	Admin. Info. Tech. Supplies	< 1,500>
4-11-000-218-390-00-0000	Other Purchased Prof. Serv	< 1,400>
4-11-000-218-600-00-0000	Supplies & Materials	< 3,000>
		<\$ 14,900>



I. NWEA activity report: None

## II. REPORTS\*\*

A. Board committee reports: None  
Board President: None

B. Administration reports  
Superintendent: Mr. Buccialia reported on the agenda items.  
Business Administrator Mr. Hansen reported on the agenda items.

C. Public discussion of agenda items

## III. BUSINESS\*\*

A. Personnel

1. On the recommendation of the Superintendent, to accept with regret the resignation of Jim Rogers from his one-on-one aide position.
2. On the recommendation of the Superintendent, to accept with regret the resignation of Tiffany Steere from her one-on-one aide position.
3. On the recommendation of the Superintendent, to appoint Joshua Conlow to the Primary Special Education Classroom Aide position {funded by IDEA 100%} Compensation will be Step 13 on the Aides Salary Guide at \$12.50/hour which is an annual salary of \$17,063. Full medical benefits are included.
4. On the recommendation of the Superintendent, to approve Lenore Cook as the One-on-One Aide to the special needs student in fourth grade as per IEP {Funded by IDEA 100%}. Compensation will be Step 13 on the Aides Salary Guide at \$12.50/hour which is an annual salary of \$17,063. Full medical benefits are included.
5. **PULLED AND REPLACED:** On the recommendation of the Superintendent, to approve Heather Nanos as the One-on-One Aide to the seventh grade student as per the IEP. Compensation will be Step 13 of the Aides Salary Guide at \$12.75/hour which is an annual salary of \$17,063. Full medical benefits are included.
- 5a. On the recommendation of the Superintendent, to approve Christina Kobielnik as the One-on-One Aide to the seventh grade student as per the IEP. Compensation will be Step 13 of the Aides Salary Guide at \$12.50/hour which is an annual salary of \$17,063. Full medical benefits are included.
6. On the recommendation of the Superintendent, to approve Rebecca Fuentes as the Part-time Second Grade Basic Skills Teacher for reading and math and said position is funded with **Title I funds**. The position will be for 3½ hours a day. The salary will be prorated from Step 1 of the Teachers Salary Guide for 2013-2014.

7. On the recommendation of the Superintendent, the 2013-2014 hiring and salaries of the Non Public Grant Programs:

Linda Bischoff	School Nurse	\$23,582
Lisa Murphy	IDEA support staff	\$14.30 per hour
Cheryl Nolan	IDEA support aide	\$15.00 per hour
Jennifer Flud	Basic Skills/tech aide	\$21.00 per hour

**Added to agenda:**

Sarah Mathis	Title I NP	\$20.00 per hour
--------------	------------	------------------

*In conjunction with Dennis/Wildwood/Wildwood Crest.*

8. On the recommendation of the Superintendent and Business Administrator, to approve the following 2013-2014 pay rates:

**\$40 per hour**

Homework Club Moderator

**\$30 per hour**

Afterschool/Summer Library Moderator

Homework Club Substitute

Summer School Teachers

Afterschool/summer work assignments

**\$25 per hour**

Supplemental Instructors

**Substitute Teachers**

\$75 per day

**Substitute Nurse**

\$120 per day

**Long term sub (after 5 days)**

\$100 per day

B. Financial

1. On the recommendation of the Superintendent and School Business Administrator, to adopt a resolution to authorize a change in the average number of hours of employment per week required for “full-time” status for participation in the School Employees’ Health Benefits Program in accordance with NJSA 52:14-17.26 and NJSA 52:14-17-46.2. **Be it resolved:** 1) the North Wildwood Board of Education-#1060-00 a participating employer in the School Employees’ Health Benefits Program State Health Benefit Program hereby designates 30 hours per week (average) as the minimum requirement for full-time status in accordance with NJSA 52:14-17.26 and NJSA 52:14-17-46.2. 2) The required average number of hours of employment for School Employees’ Health Benefits Program State Health Benefit applies to all current and future employees of the City of North Wildwood Board of Education.

- 3) Full-time status DOES NOT apply to substitute workers whose hours vary from week to week and who have no legal claim to employment by the District. 4) Full-time status DOES NOT apply to long-term substitute workers whose employment

is considered temporary and is for a period less than 12 months, or 10 months for those whose regular and normal work schedule is contractually established at 10 months per year or seasonal workers. 5) This resolution shall take effect August 27, 2013.

2. On the recommendation of the School Business Administrator, to authorize the execution by signing of the Health Insurance and Accountability Act (HIPAA).
3. On the recommendation of the School Business Administrator, to authorize the Board President to sign the Tuition Contract between the North Wildwood Board of Education and Wildwood Board of Education.

2013-2014

Regular Tuition 38 Students @ \$21,000=	\$798,000
Less: Tuition Adjustment	= <u>&lt;261,000&gt;</u>
	\$537,000
Resource Room	\$130,000

4. On the recommendation of the School Business Administrator, to authorize the Non Public Nursing agreements between the North Wildwood Board of Education and:

Cape Trinity	\$13,742
Wildwood Catholic High School	<u>\$12,352</u>
	\$26,094

5. On the recommendation of the School Business Administrator, to approve the hiring of Linda Bischoff to the position of Non Public Nurse at both Cape Trinity and Wildwood Catholic High School {not to exceed 29 hours per week}:

Salary	\$23,582.00
FICA	\$ 1,804.02
DCRP	<u>\$ 707.46</u> {estimated}
	\$26,093.48

6. On the recommendation of the Superintendent and School Business Administrator to approve the design contract with Garrison Architect for the Annex Entry Vestibule Addition.
7. **TABLED:** On recommendation of the Superintendent and School Business Administrator, to reject the bids for the Annex Entry Vestibule Addition as the bids exceeded both the Engineer's estimate and budget. Discussion was to request that the contract extend the bids sixty (60) days at next meeting.
8. On recommendation of the School Business Administrator, to authorize to purchase Electric Generation Services through the Alliance for Competitive Energy Services ("ACES") Cooperative Pricing System ID#E8801-ACESCPS.
9. On recommendation of the School Business Administrator, to authorize to purchase Natural Gas Services through the Alliance for Competitive Energy Services ("ACES") Cooperative Pricing System ID#E8801-ACESCPS.

10. On recommendation of the School Business Administrator, to approve the following appointment/allocations and percent of salary for federal and basic skills programs for the 2013-2014 school year:

Mary Delaney	Basic Skills	100%
Kristiane Erdo	Basic Skills	100%
Pamela Way	Basic Skills	100%
Michelle Rucci	Title I	100%

**IV. CONSENT AGENDA**

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent, to approve the 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade math curriculum.
- B. On the recommendation of the Superintendent, to approve the district self-assessment for determining grades under the Anti-Bullying Bill of Rights Act.
- C. On the recommendation of the Superintendent, to approve the Mentor Buddy program and activities for the 2013-2014 school year.
- D. On the recommendation of the Superintendent, to approve district participation in the Countywide Pride Survey to be administered by Cape Assist.
- E. On the recommendation of the Superintendent, to approve the substitutes and the professional development workshops as listed.

**PERSONNEL, FINANCIAL & CONSENT**

**Motion: McCracken**

**Second: Flanagan**

**Voting Yes:**

- Michael Brown, Sr.
- Scott McCracken
- Shannon Feltwell
- Laura Stefankiewicz
- Gerald Flanagan
- David C. MacDonald

**V. GOOD OF THE ORDER**

- A. Mandatory training
- B. Mr. Buccialia and Mr. Hansen discussed the various capital projects that were completed during the summer including the library/media center, entrance vestibule, ramp, sound panels in Music Room and the issue with the building project at the annex.

**MOTION TO ADJOURN:**

**Motion:** Flanagan **Second:** McCracken

All in favor:

7:00 pm

Respectfully submitted,

John J. Hansen  
School Business Administrator/Board Secretary

**VI. BOARD INFORMATION**

- A. Mentor Buddy Program
- B. Letters of Interest
- C. Cape Assist Countywide Survey

**VII. NEXT MEETING**

**September 16, 2013** Worksession meeting at 6:00 p.m.

**SUBSTITUTES FOR APPROVAL**

• See list of substitutes for approval

**PROFESSIONAL DEVELOPMENT WORKSHOPS FOR APPROVAL**

<u>NAME</u>	<u>PLACE</u>	<u>SUBJECT</u>	<u>DATES</u>	<u>COSTS</u>
Andre	Margate	Big Ideas	Aug. 20	Mileage
Trasatti	Atlantic City	Nutrition Verification	Sept. 25	Mileage
Farrell	Stockton	Symposium for Media Specialist	Oct. 21	Reg. \$178/Mileage
Garriott	Atlantic City	Communicate with Tact & Professionalism	Nov. 18	Reg. \$199/Mileage